



EVANTAGE SOLUTIONS SDN BHD

Computerized Maintenance Management System (CMMS)

USER MANUAL
(Delay All Transaction)

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DOCUMENT CONTROL

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1.0	20/06/2024	Najmi	First Version of User Manual – Delay All Transaction

Scenario

The maintenance department decides to delay the stock of non-essential spare parts until the next quarter due to budget constraints or for any stock take to be happen. In this syllabus, we will guide on how to delay transaction in CMMS Web Core.

1. Delay All Transaction

What it's for

To postponing the procurement or replenishment of inventory items.

Delay All Inventory

- 1.1 On the left of the system, click on **Spare Parts > Unreserve Transaction**.

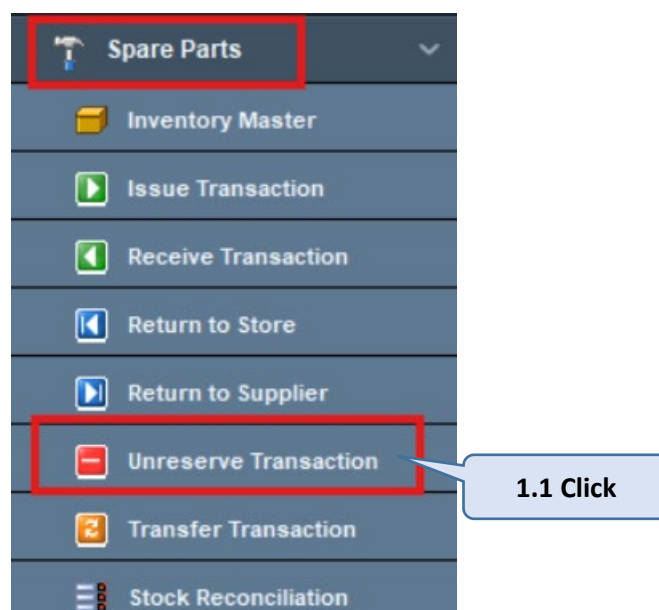


Figure 1.1

- 1.2 Search the Stock No that want to be delay.
- 1.3 Based on the current total OH, you realise that all the item need to be on hold first due to any substance and need all the MR been raised for the item to be on hold.
- 1.4 Click the **Delay All** button to delay all the MR.

Unreserve

Unreserve All

Delay

Delay All

Stock No:YO1

Total On Hand:20.00

Part No:

Hard Reserve:10.00

Issue UOM:EACH

Short:3.00

Issue Price:0.00

PR Outstanding:0.00

Master Location:WH-1-NA

PO Outstanding:0.00

Description:TEST 1

Sub Total:7.00

Material Request No	MR Line No	Work Order No	Asset No	Requester	Stock Location	Status	Reserve Date	Reserve Quantity	Short Quantity
MRE100043	1	CWO100029	PE101	ADMIN	WH-1-NA	Approved (A)	25/06/2024	5.00	0.00
MRE100043	2	CWO100029	PE101	ADMIN	WH-1-NA	Approved (A)	25/06/2024	0.00	3.00
MRE100044	1	CWO100029	PE101	ADMIN	WH-1-NA	Approved (A)	25/06/2024	5.00	0.00

Figure 1.2

- 1.5 A prompt message indicates if you want to delay the reservation for the line no (1). Click **OK** to continue.

Unreserve Transaction

Do you want to delay the reservation for the line no (1) ?

Yes

Figure 1.3

- 1.6 The reservation delay has been successful. Click **OK** to continue.

Unreserve Transaction

Reservation Delay Successfully.

OK

Figure 1.4

1.7 The result can be seen whereby the Reserve Quantity has become 0 and it will reflect at the Short Quantity. It also can be seen whereby the total short now has increase to 13.

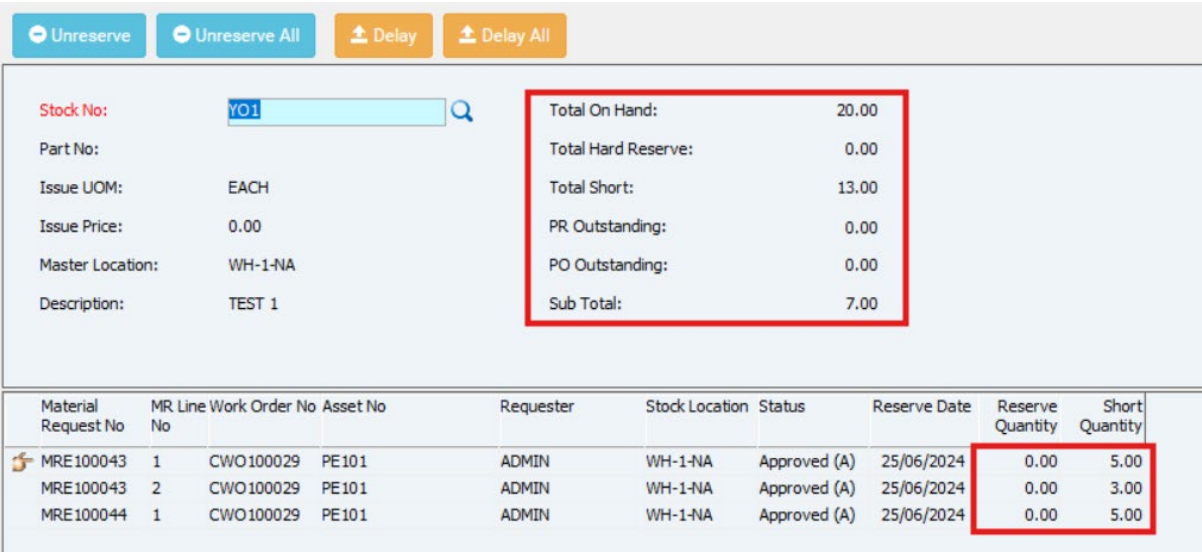


Figure 1.5